

HERITAGE CHARTER ACADEMY

Meeting of the Governing Board

2107 Santa Barbara Blvd

Cape Coral, Florida 33991

Wednesday, August 16, 2023, 6:00 PM EST

*This meeting will be held at 2107 Santa Barbara Blvd Cape Coral Florida and via conference call:
Members of the Governing Board: Alexia Hardin, Tina Pegler*

Minutes

1. OPENING SESSION

1.1.Call to Order & Roll Call.

The board meeting was called to order at 6:05 p.m.

Agenda Modifications & Approval of Agenda

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

3. ITEMS FOR DISCUSSION / ACTION

3.1 Consider: Approve the minutes from the board meeting on 03/28/2023

Motion; Tina Pegler / Second; Alexia Hardin / Vote: 3-0

3.2 Consider: New Board Member Roopa Ramanand

Ms. Ramanand would like to be considered for the Heritage Board. She introduced herself and the board asked her questions. The board was in agreement that the school would give her a tour and tell her about the mission and history of Heritage.

3.3 Consider: Mental Health Plan (attached)

Motion; Alexia Hardin / Second: Tina Pegler / Vote: 2-0

Ms Homan and Mrs Gomez discussed the mental health plan. They went over the programs and things they are doing in the school. Mrs. Gomez discussed the cool down areas throughout the school that allows students to self regulate as needed. Heritage continues to look for a guidance counselor.

3.4 Consider: School Improvement Plan

Motion; Tina Pegler / Second; Alexia Hardin / Vote: 2-0

The Heritage leadership team has put together a school improvement plan. The plan addresses the academic needs of the school. Data from state testing and I- ready was used to evaluate the areas of need. The school is putting programs in place to increase the scores in both math and reading. The board read through and agreed on the plan.

3.5 Discussion: YTD Financials

Heritage continues to show a deficiency on the end of year audit. The IRS debt although getting smaller continues to cause a negative balance. The audit did not show any deteriorating financial conditions.

3.6 Consider: Annual Budget

Motion; Alexia Hardin / Second: Tina Pegler / Vote: 2-0

The 2023-24 budget was discussed with an enrollment projection of 225 students. The school will maintain a positive fund balance throughout the year. The continued growth and close monitoring of the budget will allow the school to build a larger positive fund balance. Heritage continues to improve its financial condition.

3.7 Consider: Teachers Out of Field

Yorylina Gomez

Motion; Tina Pegler / Second; Alexia Hardin / Vote: 2-0

Mrs. Gomez is out of field for second grade. She is working toward getting her certification for k to 5.

3.8 Consider: Teacher salary allocation and Salary Scale Adjustments

Motion; Tina Pegler / Second; Alexia Hardin / Vote: 2-0

Heritage continues to increase its teachers starting salaries. Salaries are competitive with the districts. The salary allocation continues to be used to maintain the raises and also increases pay to stay competitive.

3.9 Consider: 23-24 Reading Plan

Motion; Alexia Hardin / Second: Tina Pegler / Vote: 2-0

Heritage has used data to address needs in its reading plan. Heritage will use Wonders and Magnetic reading. I ready will continue to be used for diagnostic purposes.

3.10 Consider: Board Meeting Calendar SY 23-24(attached)

Motion; Tina Pegler / Second; Alexia Hardin / Vote: 2-0

The board agreed to a board calendar.

3.11 Discussion: Update on Safety and Security

Heritage continues to move forward with safety adjustments. Threat assessment teams and all drills have been planned out for the year.

3.12 Principal Updates:

Heritage continued to grow over the summer and lost very few students to other schools. Our marketing focus is still sustainability, by keeping our families engaged and active in the school community, and happy with their child's educational experience. Our food pantry served over 500 families during the summer months and we continue to work with Food Rescue U.S. to help families with food costs while the students are home. All staff are in place and familiar with staff handbooks and we are ready for an exciting year.

4. FUTURE MEETING DATES & TIMES: _____

5. ADJOURNMENT: _____

PRESIDENT, HERITAGE CHARTER ACADEMY

DATE