

HERITAGE CHARTER ACADEMY

**Meeting of the Governing Board**

**2107 Santa Barbara Blvd**

**Cape Coral, Florida 33991**

**Thursday, November 18, 2021, 5:45 PM EST**

**813.769.0500**

**Access code -198-743-089#**

*This meeting will be held at 2107 Santa Barbara Blvd Cape Coral Florida and via conference call:*

*Members of the Governing Board: Robert Lee, Richard Kraft, Alexia Hardin, Tina Pegler*

**Minutes**

Heritage Charter Academy complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats. Anyone requiring reasonable accommodation to participate in the meeting should contact Angela Combs 239-829-5134, 48 hours prior to the meeting.

**1. OPENING SESSION**

**1.1. Call to Order & Roll Call.**

The board meeting was called to order by Robert Lee at 5:50 pm

Agenda Modifications & Approval of Agenda

**2. PUBLIC COMMENT**

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law, the Board cannot take action upon or discuss items that are not on the approved agenda but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

**3. ITEMS FOR DISCUSSION / ACTION**

**3.1 Consider: Approve the minutes from the board meeting on 10/07/21**

Motion; Tina Pegler; Second: Robert Lee; Vote: Unanimous

### **3.2 Updates: Principal Updates**

We have experienced a decline in enrollment from 172 to 166.

Tuesday, the Parents will be providing the teachers with a luncheon in appreciation for what they do for the school and their students.

Decorating for the holidays is in full swing.

Tree tags have been made and are available to anyone who would like to help buy gifts for struggling student families within the school and families outside the school in surrounding areas. Additionally, gift-giving programs have been provided by C.C.P. D, Kiwanis, and the Rotary club.

The students will be visiting the High Point retirement home once again before Christmas.

Landscaping and cleanup of school grounds are scheduled for any volunteers -Sat

iReady full swing Classroom Progress charts are posted

HCA has a New Lunch Vendor which is working out well. The students love the meals.

### **3.3 Discussion: Updates on Safety and Security**

Ongoing improvements include posting room numbers visible from the outside of school to ensure the most immediate response from first responders during an emergency response. Also, creating single points of entry in the school buildings, continuously monitoring the facilities via security cameras.

The school has prohibited food delivery unless previously arranged to limit visitors on the premises.

Heritage continues to conduct evacuation drills, fire drills, and lockdowns for all types of situations with successful response times, actions from staff and students.

### **3.4 Discussion: Mental Health Awareness and Assistance Training Course**

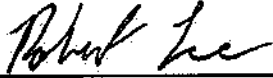
There has been a lot of pull-out supplemental learning taking place, Heritage has implemented iREADY to provide a prescriptive analysis of what the individual student needs to get on track academically. The students receive additional instruction and practice in areas where they need the most support.

Mrs. Gomez has stepped into the role to handle MTSS (Multi-Tiered System of Support) She has been working with students regarding character education and discipline.

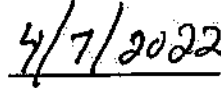
**3.5 Discussion: YTD Financials**

**4. FUTURE MEETING DATES & TIMES: January 13, 2022, Set**

**5. ADJOURNMENT: 6:47 PM**



**ROBERT LEE, PRESIDENT, HERITAGE CHARTER ACADEMY**



**DATE**