

**HERITAGE CHARTER ACADEMY**

**Meeting of the Governing Board  
2107 Santa Barbara Blvd  
Cape Coral, Florida 33991  
Thursday, August 19, 2021, 6:00 PM EST  
813.769.0500  
Access code -198-743-089#**

*This meeting will be held at 2107 Santa Barbara Blvd Cape Coral Florida and via conference call:*

*Members of the Governing Board: Robert Lee, Richard Kraft, Alexia Hardin*

**Minutes**

Heritage Charter Academy complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats. Anyone requiring reasonable accommodation to participate in the meeting should contact Angela Combs 239-829-5134, 48 hours prior to the meeting.

**1. OPENING SESSION**

**1.1. Call to Order & Roll Call.**

Robert Lee, Richard Kraft, Alexia Hardin, Tina Peglar

Angela Combs, Alex Veloudos, Shelly Homan, Kathleen Kraft

The board meeting was called to order by Robert Lee at 6:11 PM

Agenda Modifications & Approval of Agenda

**2. PUBLIC COMMENT**

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

**3. ITEMS FOR DISCUSSION / ACTION**

**3.1 Consider: Approve the minutes from the board meeting on 06/10/21**

Motion; Richard; Second: Alexia; Vote: Unanimous

**3.2 Consider: Tina Pegler as a new Board Member for HCA**

Motion; Richard; Second: Alexa; Vote: Unanimous

**3.3 Consider: Option to opt-out of receiving a school grade**

**Upon discussion, the decision to opt-out of receiving a school grade for 20-21 was unanimous**

Motion; Alexa; Second: Robert; Vote: Unanimous

**3.4 Consider Adopting Protocol for the observation of upcoming Holidays, decorating to remain inclusive. Tabled**

Motion; \_\_\_\_\_; Second: \_\_\_\_\_; Vote: \_\_\_\_\_

**3.5 Discussion: FSSAT Records and reporting**

Ongoing process making improvements to security in and around the school. Including new signs to direct vendors and visitors to check in when on-premises and room numbers for identification to help emergency responders arrive faster at the location at a school where they are needed. In addition, the teachers and staff have been trained to utilize the TAP app, a mobile application system for communication during emergencies, and will now be the school's alert system for drills and for any unexpected emergencies.

**3.6 Discussion: IRS**

**3.7 Discussion: YTD Financials**

**3.8 Updates: Principal Updates**

Enrollment is at 171 and continues to fluctuate. Class size varies: the smallest class is 15 where the largest is 22. We are utilizing Paras and splitting the larger classes into A and B groups for more individualized attention and better communication between the teacher and students. The school is planning for upcoming fall activities and decorating. We are considering ideas for school clubs such as the Explorers Club.

**3.9 Discussion: Building Repairs and Maintenance**

Continuing maintenance and repair to the HVAC units.

4. FUTURE MEETING DATES & TIMES: October 7, 2021, tentative

5. ADJOURNMENT: 7:45 PM

*Robert Lee*

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ROBERT LEE. PRESIDENT, HERITAGE CHARTER ACADEMY

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DATE

