

HERITAGE CHARTER ACADEMY

Meeting of the Governing Board

2107 Santa Barbara Blvd

Cape Coral, Florida 33991

Tuesday November 19, 2019 6:00 PM EST

+1-813-769-0500

Code- 198-743-089#

This meeting will be held at 2107 Santa Barbara Blvd Cape Coral Florida and via conference call:

Members of the Governing Board: Robert Lee, Richard Kraft.

Minutes

Heritage Charter Academy complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats.

Anyone requiring reasonable accommodation to participate in the meeting should contact

Angela Combs 1-931-249-7570, 48 hours prior to the meeting.

1.1. Call to Order & Roll Call.

The board meeting was called to order by Robert Lee at 6:02 PM

Agenda Modifications & Approval of Agenda

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

3. ITEMS FOR DISCUSSION / ACTION

3.1 Consider: Approve the minutes from the last board meeting

Motion: Richard ; Second: Robert ; Vote:unanimous

3.2 Consider: Approval of new board members, accept resignation.

Resigning member- Alain Capucci (October 15th 2019)

Choice will be interviewing suitable candidates to add to the board

Motion: Richard ; Second: Robert Lee; Vote: unanimous

3.3 Updates: Approval and discussion of the Audit, 990's, IRS, and Corrective Action Plan

The corrective action plan has been resubmitted to the district with the completed financial audit from McCrady and Associates all 990s have also been submitted and although the school shows a loss, progress is being made. Choice continues to work with Roy Butler with the IRS. He has received all the bank statements and financials he needs for his determination. It was suggested that the school start a monthly payment plan, however, the current financial situation reflects that the school is currently being fully supported by Choice and cannot sustain a payment plan in any form. As a result, it may be determined that the debt be written off . All payroll taxes continue to be paid through ADP payroll.

Motion was made to approve all changes to the corrective action plan

Motion: Richard ; Second: Robert Lee ; Vote: unanimous

3.4 Discussion: YTD Financials

Motion: Richard ; Second: Robert ; Vote: unanimous

3.5 Discussion: Choice Charter School Services Loan to date

3.6 Updates: Principal Updates

- Ms. Homan has been taking care of the day to day as principal.
- The Breakfast / lunch issue has been a struggle . We are intending to begin working with a new catering company after Thanksgiving break. Chelle's Special Touch Catering. Her rates come in at at least 1.00 less /student. The process to become an NSLP vendor is ongoing.
- The bus situation. Good wheels tagged on extra charges as their driver exceeded the four hour per day contract allowance which has resulted in significant overage charges.
- The school will consider the maintenance and repair the bus may need and have the bus in compliance and on the road after the holiday breaks .

Upcoming events: Open House once/month, Sunday Nov. 24th Thanksgiving dinner, uniform exchange, continue to keep the community involved through social Media and other outlets. ramping up marketing to appeal to other families in the community.

4. FUTURE MEETING DATES & TIMES: DECEMBER 12TH 2019, 6:00 PM

5. ADJOURNMENT 6:40 PM



ROBERT LEE. PRESIDENT, HERITAGE CHARTER ACADEMY



DATE